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## Report of the Head of Scrutiny and Member Development

### Scrutiny Board (City Development)

Date: 19<sup>th</sup> February 2008

### Subject: Inquiry to Review Consultation Processes – Session 2

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#### Electoral Wards Affected: All

Ward Members consulted  
(referred to in report)

#### Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

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## 1.0 Introduction

- 1.1 The Board on 20<sup>th</sup> November agreed to undertake an inquiry into the effectiveness of consultation and a copy of the terms of reference approved by the Board is attached.
- 1.2 The Board in January 2008 completed session I of its inquiry into the consultation processes that were undertaken specifically to case study 1, the former Miles Hill and Royal Park schools and identify any lessons that may have been learned. This followed a request for scrutiny in October 2007 by three elected members.

## 2.0 Aire Valley Area Action Plan – Case Study 2

- 2.1 Today the Board will consider evidence from the City Development Department on the consultation undertaken with regard to case study 2, Aire Valley Area Action Plan.
- 2.2 A copy of the City Development Department's initial report is attached for consideration by the Board.
- 2.3 In accordance with the terms of reference for this session representatives from two companies who were consulted by the City Development Department and contributed to the Aire Valley Area Action Plan have been invited to attend the meeting this morning to outline their involvement and respond to Members questions. Mr Peter Beaumont of Keyland Developments Ltd has confirmed that he will be attending the Board. Mr Geoff Goodwill of Caddick Developments Ltd unfortunately has a prior engagement but has offered to attend the Board on the 18th March at 1pm.

2.4 Members are reminded that the inquiry on the case studies will focus on the following areas:

- Has the reason for the consultation been explained adequately to the client and or service user?
- Has the process of consultation been applied fairly and effectively?
- Has the consultation followed either national or local processes?
- Has the consultation resulted in the City Development Department, Education Leeds or sponsoring department incorporating a change to a policy, procedure or process?
- Has the timescale allowed for consultation been sufficient?
- Has adequate resources been made available to ensure progress following consultation?
- Has the consultation not only been effective but proportionate?

### **3.0 Recommendations**

3.1 The Board is requested to:

- (i) Consider the report of the Director of City Development on the consultation undertaken with regard to the Aire Valley Area Action Plan and comment and ask questions of the officers present focusing on the areas set out in paragraph 2.4 above and detailed in the Board's terms of reference.
- (ii) Hear from and ask questions of the representative from Keyland Developments Ltd attending the meeting today and ask questions focusing on the areas set out in paragraph 2.4 above.
- (iii) Seek any other relevant points of clarification of witnesses attending the meeting.
- (iv) Confirm the attendance of the representative from Caddick Developments Ltd at the Board's meeting on 18<sup>th</sup> March 2008.
- (v) Determine what further information, if any, the Board requires to conclude this part of its inquiry?
- (vi) Consider whether the Board has sufficient evidence to begin to identify recommendations for inclusion in its final report?